

**SAMPLE Specialist Spouse/Partner Orientation Agenda**  
Wednesday, April 1, 2009  
room E-2118

- 8:00 – 8:30**      **Welcome Coffee for Specialists and Spouses/Partners**  
Wood Lobby, F Building, of the [Foreign Service Institute](#)
- 8:30**              **Kate Goggin will meet spouses/partners and escort them to room E-2118**
- 8:45-9:00**        **Introductions - group**  
**Name? Have you ever lived abroad? What do you hope to get out of the Foreign Service?**
- 9:00-10:30**      **Kate Goggin, introduction and intros of OBC staffers**  
**Transition Center Overview**  
**TC Classes Available to Spouse/Partners**  
**Preview of OBC Resources**  
**Best Practices for Success**
- 10:30 – 10:45**    **BREAK**
- 10:45- 11:15**    **Pam Ward, Regional Ed Officer, Office of Overseas Schools**
- 11:15 – 12:30**    **LUNCH**
- 12:30 – 1:30**    **Career Development and Assignments – Amb Mussomeli and CDOs Enrico Walker and Stephanie Eicher**
- 1:30**              **SHORT BREAK**
- 1:35- 2:30**        **Marti Doggett, Family Liaison Office Overview and Spousal Employment**
- 2:35**              **Spouse/Partner Orientation ends**

**NOTE:**

**Overseas Briefing Center Hours of Operation during Specialist Orientation:**

**8:15 to 5:00 pm daily**

**8:15 to 7:00 pm on Thursday, April 2<sup>nd</sup>**

**9:00 to 1:00 pm on Saturday, April 4<sup>th</sup>**

**Admission to FSI**

For the Spouse/Partner Orientation day, spouses/partners will accompany the employees to the main entrance and present photo I.D. to security. That I.D. will be cross-referenced with names on the Visitor List. *Your name will already be on this list* if you have confirmed your attendance at the spouse/partner orientation.

In subsequent visits to FSI, call the Transition Center at 703-302-7276, to be added to the daily visitor's list. This includes visits after 5 p.m. or on Saturdays. Photo I.D. will be necessary for each visit.